

Joint Executive (Cabinet) Committee



Forest Heath
District Council

Title of Report:	Report of Forest Heath's Overview and Scrutiny Committee: 7 June 2018	
Report No:	CAB/JT/18/004	
Report to and date:	Joint Executive (Cabinet) Committee	25 June 2018
Chairman of the Committee:	Councillor Simon Cole Chairman of the Overview and Scrutiny Committee Tel: 07974 443762 Email: simon.cole@forest-heath.gov.uk	
Lead Officer:	Christine Brain Democratic Services Officer (Scrutiny) Tel: 01638 719729 Email: christine.brain@westsuffolk.gov.uk	
Purpose of report:	<p>On 7 June 2018, the Overview and Scrutiny Committee considered the following items:</p> <ul style="list-style-type: none"> (1) Draft West Suffolk Annual Report (2017-2018); (2) West Suffolk Homelessness Reduction Strategy; (3) Review of Garden Waste Collection Service - Scoping Report; (4) Shadow Scrutiny Committee Nominations (Verbal); (5) Decisions Plan: 1 June 2018 to 31 March 2019 (6) Work Programme Update and Re-appointments to SCC Health Scrutiny Committee. <p>Separate reports are included on this agenda for Items (1) and (2) above.</p>	

Recommendation:	The Joint Executive (Cabinet) Committee is requested to <u>NOTE</u> the contents of Report CAB/JT/18/004, being the report of the FHDC Overview and Scrutiny Committee.		
Key Decision: <i>(Check the appropriate box and delete all those that do not apply.)</i>	<i>Is this a Key Decision and, if so, under which definition?</i> Yes, it is a Key Decision - <input type="checkbox"/> No, it is not a Key Decision - <input checked="" type="checkbox"/> Report for information only.		
Consultation:	<ul style="list-style-type: none"> See Reports listed under background papers below 		
Alternative option(s):	<ul style="list-style-type: none"> See Reports listed under background papers below 		
Implications:			
<i>Are there any financial implications? If yes, please give details</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<ul style="list-style-type: none"> See Reports listed under background papers below 	
<i>Are there any staffing implications? If yes, please give details</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<ul style="list-style-type: none"> See Reports listed under background papers below 	
<i>Are there any ICT implications? If yes, please give details</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<ul style="list-style-type: none"> See Reports listed under background papers below 	
<i>Are there any legal and/or policy implications? If yes, please give details</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<ul style="list-style-type: none"> See Reports listed under background papers below 	
<i>Are there any equality implications? If yes, please give details</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<ul style="list-style-type: none"> See Reports listed under background papers below 	
Risk/opportunity assessment:		<i>(potential hazards or opportunities affecting corporate, service or project objectives)</i>	
Risk area	Inherent level of risk (before controls)	Controls	Residual risk (after controls)
See Reports listed under background papers below			
Wards affected:		All Wards	
Background papers:		Please see background papers, which are listed at the end of the report.	
Documents attached:		None	

1. Key issues and reasons for recommendation

1.1 Draft West Suffolk Annual Report (2017-2018) (Report No: OAS/FH/18/014)

1.1.1 The Chief Executive attended the meeting of the Overview and Scrutiny Committee and presented the Annual Report on behalf of the Leader of the Council, which outlined the Draft West Suffolk Annual Report (2017-2018).

1.1.2 Members examined the document and asked a number of questions, to which responses were provided, but did not suggest any amendments to be made to the draft Annual Report.

1.2 Review of Garden Waste Collection Service - Scoping Report (Report No: OAS/FH/18/016)

1.2.1 The Committee received Report No: OAS/FH/18/016, which sought the establishment of a West Suffolk Joint Task and Finish Group to review the Garden Waste Collection Service (GWCS), and make recommendations to the West Suffolk Shadow Executive in Autumn 2018.

1.2.2 A review of the GWCS was being proposed now for the following reasons:

- i) It was agreed that the subscription charge, and the service itself, would be reviewed after the first three years of operation;
- ii) A new funding arrangement with Suffolk County Council takes effect from April 2019;
- iii) Implementation arrangements for Year 4 of the GWCS would need to commence in October 2018, ready for April 2019;
- iv) IT improvements were required to reflect changes to the corporate Customer Relationship Management (CRM), online functionality and the General Data Protection Regulations (GDPR); and
- v) To consider opportunities to amend the customer "application and pay experience" and the associated service terms and conditions.

1.2.3 The Committee considered the report and asked questions to which officers duly responded. In particular, Members felt the scheme has been a great success and residents are satisfied with the good service.

1.2.4 The Committee **RESOLVED that:**

Councillor Chris Barker, Robert Nobbs, David Palmer from the Overview and Scrutiny Committee and Councillor Rona Burt from the Performance and Audit Scrutiny Committee be appointed to sit on the West Suffolk Garden Waste Collection Service Joint Task and Finish Group to carry out a review of the Garden Waste Collection Service and to make recommendations for 2019.

1.3 **Shadow Scrutiny Committee Nominations (Verbal)**

- 1.3.1 On 30 May 2018, the Shadow Council agreed to appoint a Shadow Scrutiny Committee of up to 13 members, consisting of up to 8 existing members from the St Edmundsbury's Overview and Scrutiny Committee, and up to 5 existing members from the Forest Heath's Overview and Scrutiny Committee, with the Chairman from each Committee being automatically appointed as one of the representatives.
- 1.3.3 The Committee considered the request to appoint up to 4 members, and **RESOLVED that Councillors Chris Barker, John Bloodworth, Rona Burt, David Palmer and Councillor Simon Cole as the Chairman of the Overview and Scrutiny Committee be appointed to sit on the Shadow Scrutiny Committee.**

1.4 **Decisions Plan: 1 June 2018 to 31 March 2019 (Report No: OAS/FH/18/017)**

- 1.4.1 The Committee considered the latest version of the Decisions Plan, covering the period 1 June 2018 to 31 March 2019.
- 1.4.2 There being no decision required, the Committee **noted** the contents of the Decisions Plan.

1.5 **Work Programme Update and Re-appointments to SCC Health Scrutiny Committee (Report No: OAS/FH/18/018)**

1.5.1 Work Programme Update

The Committee received and **noted** Report No: OAS/FH/18/018, which provided an update on the current status of the Committee's Work Programme for 2018-2019, which included current Joint Task and Finish Group(s).

1.5.2 Suffolk County Council Health Scrutiny

The Committee considered the report and re-nominated Councillor John Bloodworth as the District Council's nominated representative and re-nominated Councillor Christine Mason as the nominated substitute on the Suffolk Health Scrutiny Committee for 2018-2019.

The Committee **RECOMMENDS that full Council be asked to confirm the appointments of Councillor John Bloodworth as the representative and Councillor Christine Mason as the substitute representative to the Suffolk Health Scrutiny Committee for 2018-2019.**

2. **Background Papers**

- 2.1.1 Report No: [OAS/FH/18/014](#) and [Appendix A](#) to the Overview and Scrutiny Committee: Draft West Suffolk Annual Report (2017-2018)
- 2.1.2 Report No: [OAS/FH/18/016](#) to the Overview and Scrutiny Committee: Review of Garden Waste Collection Service – Scoping Report

- 2.1.3 Report No: [OAS/FH/18/017](#) and [Appendix 1](#) to the Overview and Scrutiny Committee: Decisions Plan: 1 June 2018 to 31 March 2019
- 2.1.4 Report No: [OAS/FH/18/018](#) and [Appendix 1](#) and [Appendix 2](#) to the Overview and Scrutiny Committee: Work Programme Update and Re-appointments to SCC Health Scrutiny Committee